**Scope of work as per our understanding**

Development of website for Indira Gandhi University Meerpur ,Rewari. The website will cater to all the needs of students and teachers at one place. It will provide information on all the events, notifications, admission query, examinations information and so on

**1) About us :**

Will showcase on the vision and mission of the university. It will also showcase relevant

acts and university recognition.

**2) Administration:**

This page will contain information about the governing bodies like court/ executive council

academic council / finance committee / Academic Planning board / university officer and

administrative section.

* Governing bodies
* University officers
* Administrative section

**3) Academics**:

This will show information related to the academics like faculty, departments / syllabus of

various courses / calendar showing important dates

* Faculty and Deans
* Departments
* Syllabus
* Academic calendar
* Chairs & Center

**4) Admission:**

As admission process is an integral part of the university, all information related to it will

be showcased here

* Admission notices
* ordinances
* Equivalency List

**5) Examination:**

This page will provide information related to exams like dates/notice/ results on

* Exam Notices
* Results

**6)Web portal links:**

It will contain links for the various portals related to university

**7) Emails Directory:**

It will showcase email ids of all relevant departments and university personals

**8) Announcement:**

All important notice / announcements / tenders will be displayed here.

**9) Quick links**

Link to various pages and portals will be provided here for easy and fast navigation

throughout the website

**10) Events:**

Will showcase all the events that are conducted in the university.

**11) Photo and Video Gallery:**

It will showcase all photos and videos on the website and it can be easily updated from

The backend

**CMS Content Management System:**

CMS will provide the admins with the access to upload/delete/edit various photos,

videos, documents. They can update News / Events / Announcements and notifications

on the website via CMS

Logins:

There will be two types of logins on the website

* Admin
* Super Admin

Admin :

* can access the CMS with password protected login credentials
* can upload/ delete/ edit documents / video / photo on different pages of the website

Super Admin:

* Password protected logins
* Can add new admins
* Will have all the access given to Admins

**Maintenance Scope of work**

* **Check 1 – Application Errors**

Check all error log files and messages at [Console](https://www.google.com/webmasters/tools/home) to make sure there are no major issues.

* **Check 2 – Software Updates**

Apply available security patches for application software your site relies on. Ensure we have a full site backup before applying updates. Evaluate non-critical software updates to see if they’re worth applying.

* **Check 3 – Broken Links**

Run a link checker to crawl the site and look for broken links that can annoy users and reduce search engine rankings.

* **Check 4 – Site Speed**

Ensure that Application editors loading appropriately resized images and that the Application itself is adequately optimizing images.

* **Check 5 – Sitemaps**

Sitemap files tell search engines the structure of website and help incorrectly indexing your site. Check the sitemap to ensure that it is up to date. Check for broken links to deleted legacy pages. Also check to ensure links to newly added and important pages are updated within the sitemap. Check that the sitemap.xml file is automatically updating. Submit it to search engines if necessary.

## Documentation

We have attached herewith the following Documents as attachments:

1. Certificate of Incorporation
2. GST Registration
3. PAN
4. ISO Certificate
5. Utility Bill
6. MSME Certificate
7. Authorization Certificate
8. Balance Sheet for the Financial Year 2018-19, 2019-20 and 2020-21
9. Work Order

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S.No.** | **Name of the Firm** | **Description of Work** | **Value** | **Date of Contract** | **Status** | **Contact Person** | **Phone Number** | **Email** |
|  | Startup Nexus | Website Development and Maintenance | 3 Lakhs | Sept 2019 | Completed | Vikas Sood | 9811946046 | soodv@state.gov |
|  | Glenberra Art museum | Website development | 3 Lakhs | May 2020 | Ongoing | Keshav Mahendru | 9810000215 | us@faqart.com |
|  | Australian Council for educational research | Mobile Application development | 10 Lakhs | October 2019 | Ongoing | Hemang | 9099061061 | hemang.Mehta@acer.org |
|  | Artrise Art | Development of auction portal | 4 Lakhs | June 2019 | Ongoing | Uday Jain | 9999763883 | uday\_jain\_11@hotmail.com |
|  | Government of Meghalaya | Mobile App for data collection | INR 10 Lakhs | January 2019 | Completed  Ongoing Maintenance | Sourabh Bose |  | write2bose@gmail.com |
|  | American Centre | AMC for SPAN Website | INR 3,14,000 | 16/08/2016 | Ongoing | Ms. Deepanjali Kakati | 011-23472133 | KAKATID@state.gov |
|  | Small Farmers Agribusiness Consortium | Development of an interactive portal between Farmers and buyers | INR 5,00,000 | April 2018 | Completed  Ongoing Maintenance | Dr. Sumati | 011-26966017 | [ddadmin@sfac.in](mailto:ddadmin@sfac.in) |
|  | Lodhi Sports | Website Development | INR 2,00,000 | March 2018 | Completed  Ongoing Maintenance | Aarti Upadhyay | 9811454807 |  |
|  | Institute of Chartered Accounts of India, New Delhi | Revamp and Maintenance of Knowledge portal | INR 2,90,000 | Sept 2019 | Completed AMC | Seema Gerotra | 011-30110490 | seemag@icai.in |
| 1. 1 | Swacch Bharat Abhiyan | MIS for ODF Forms for Swacch Bharat Mission | INR 2,00,000 | 19/7/2017 | Completed | Pramendra Singh | 9910208691 | pramendrasingh@kpmg.com |
| 1. 2 | Swacch Bharat Abhiyan | Toilet Locator Dashboard | INR 50,000 | 28/06/2017 | Completed | Aditya Jain | 9560539898 | Adityajain4@kpmg.com |
| 1. 3 | North End Foods Marketing Pvt Ltd. | Mobility Solution | INR 8,30,000 |  | Ongoing AMC | Vishal Sharma | ​07838915589 | tech.support@nefm-india.com |
| 1. 3 | Spa Essentials | CRM | INR 1,96,000 | 21/7/2017 | Completed | Ms. Vibha | 9899829992 | apparels@spaessentials.com |
| 1. 4 | Kissan Dhan | Mobile App | INR 1,13,000 | 10/05/2017 | Completed | Mr. Atul Joshi | 9643201054 | atul.j@kissandhan.com |
| 1. 5 | Small Farmers Agribusiness Consortium | Development of MIS on behalf of Planning Department, Government of Meghalaya | INR 21,75,000 plus taxes | 9/12/2014 | Complete | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 6 | Meghalaya Basin Development Authority C/o SFAC | Development of Online/offline application for SMS module of Entrepreneurship Development Portal | INR 10,75,000 plus Taxes | 24-6-2013 | Complete-AMC | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 7 | Meghalaya Basin Development Authority C/o SFAC | Development of MIS for Integrated Village development program | INR 28,50,000 plus Taxes | 20-9-2013 | Complete-AMC | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 8 | Meghalaya Basin Development Authority C/o SFAC | Development of Knowledge Management and Dissemination portal | INR 4,00,000 plus Taxes | 30-7-2013 | Complete | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 9 | Meghalaya Village Development & Promotional Tourism Society C/o SFAC | Development of Dynamic Website for Meghalaya Village Development & Promotional Tourism Society | INR 1,50,000 plus Taxes | 31-10-2013 | Complete | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 10 | Meghalaya Basin Development Authority C/o SFAC | Design and Development of Entrepreneurship Development Portal with CMS | INR 2,25,000 plus Taxes | 2/1/2013 | Complete-AMC | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 11 | Bio Resource Development Centre, Shillong Meghalaya C/o SFAC | Design & Development of Website | INR 39,000 plus Taxes | 18-6-2014 | Ongoing | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 12 | Agricultural Finance Corporation Ltd | Development of MIS for MM2 program | INR 6,50,000 plus taxes | 1/12/2011 | Complete | D V Nithyanand | 022-22028924 | afcl@vsnl.com, dvntpt@gmail.com |
| 1. 13 | Small Farmers' Agri-business Consortium | Development of ICT support MIS for NVI scheme | INR 11,94,760 plus taxes | 30-08-2012 | Complete-AMC | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 14 | Small Farmers' Agri-business Consortium | Development for Financial MIS for VCA scheme and additions | INR 9,65,000plus taxes | 28-2-2011, 4-5-2012, 21-10-2013 | Complete-AMC | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 15 | Small Farmers' Agri-business Consortium | MIS UP-gradation for Horticulture Mission for North Eastern and Himalayan States (HMNEH) | INR 24,14,000 plus taxes | 12/8/2013 | Complete | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 16 | Indian Merchants Chamber | Development of Dynamic Website and Portal | INR 2,15,000 plus taxes | 20-12-2011 | Complete | Selby Nambisan | 022-22046633 | selby@imcnet.org |
| 1. 17 | Indian Merchants Chamber | Development & Maintenance of IMC Ladies Wing, Banking Conference, IT Awards and Rudicon | INR 1,48,500 plus Taxes | 5/2/2015 | Complete-AMC | Selby Nambisan | 022-22046633 | selby@imcnet.org |
| 1. 18 | Narcotics Control Bureau, MHA, Delhi | Development of MIS for online controlled substance Registration system | INR 4,20,000 Plus taxes | 3/12/2013 | Complete-AMC | Govind Sharma | 011-26177347 | narcoticsbureau@nic.in |
| 1. 19 | Institute of Chartered Accounts O f India, New Delhi | Maintenance and Development of Knowledge portal | INR 9,12,000 plus taxes | 1/5/2014 | Ongoing | Seema Gerotra | 011-30110490 | seemag@icai.in |
| 1. 20 | NABCONS, Delhi | Development of MIS for FMD Vaccine Tracking | INR 9,25,000 plus taxes | 20-9-2013 | Complete | K. Karthikeyen | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 21 | SFAC | Data Entry of forms for NVIUC & pluses schemes | INR 3,93,000 plus taxes | 30-1-2013 | Complete | D. Bhuyan | 011-26966017, 011-41060075 | iamdbhuyan@yahoo.co.in |
| 1. 22 | SledgeHammer Oil Tools Pvt. Ltd | Development of Quote & Invoice Management System | INR 3,25,000 Plus Taxes | 20-11-2014 | Complete | Pravin Mohanty | 0129-4029782 | praveen.mohanty@sledgehammerasia.com |
| 1. 23 | SledgeHammer Oil Tools Pvt. Ltd | Development of Inventory Management System | INR 1,90,000 plus Taxes | 2/1/2015 | Complete | Pravin Mohanty | 0129-4029782 | praveen.mohanty@sledgehammerasia.com |
| 1. 24 | Action for Social Advancement | MIS Redevelopment | INR 11,70,000 plus Taxes | 15-10-2014, 16-5-2016 | Complete | Vivek Saraf | 7552427369 | vivek@asabhopal.org |